TRUSTEE MINUTES
JAN. 1963 - JULY 1963

Y '63

Library Records
Book 2.

NATIONAL
MADE IN U. S. A.
No. 33-004

80 SHEETS
NARROW LINES

NAME
ADDRESS
SUBJECT

Jan. 4 - 1963

Meeting was called to order at 8:30. All trustees were present except Mr Shultz.

The meeting of the last minutes were read and approved.

Mr. Keck reported that he had been requested to ask the Library Trustees for permission to use the downstairs room in the Library, for art classes. This would be held on Monday nights from 7-9 P.M. for 10-12 weeks. Steve Desmoorjian would be the instructor. After a discussion it was voted that this had the approval of the Trustees.

Mrs Thurston had another request from the troop Committee of Clare Eatons Girl Scout troop, to use the Library for a food sale. Because of the shortage of space upstairs, and the downstairs being rather inaccessable to most people, it was voted to explain to the troop committee that this would not be practical.

The Trustees went upstairs at this time, to continue our meeting, while waiting for a call from Mr Hager of the Finance Committee.

Mrs Kennedy told us about finding a window broken at the Library one day.

it had been broken by a snowball throwned at it.

She also reported that there has been a gain in our circulation this year of 1,615 and that our total circulation for the year was 31,943.

Library week, April 21-27 was discussed and we were all to think about an exibit for Open House which will be held on Wed. April 24

Meeting adjourned at 9:20

Respectfully submitted
Dorothy Alverson
Sec.

Feb. 1, 1963

Meeting called to order at 8:00 P.M. All Trustees present except Mrs Fellows.

Mr Madore reported that all went well at the Finance Committee meeting. The articles had been submitted for the Town Warrant, ob mitting the article concerning Library Grant in Aid.

Ralph Garfield has been contacted for an estimate for building book shelves in the Childrens section. If no estimate is received within a week, Bill Keck will build the shelves.

Ralph Wagner Jr. has submitted an estimate of $124.60, for installing a new toilet, seat, and supply line. It was voted to have this done as soon as possible on a non library day and paid for from the Salome White Gift fund.

A discussion was held concerning the furnace. The smell of oil has been a nuisance, due to a worn out nose cone which E.K. Smith Co has promised to replace. Mr Madore said he would call them again and see if he could get action on this.

The Dog tax has been reported to be $482.83.

Mrs Kennedy showed us an advertisement

of for a Kick step for 14.95. It was agreed that if she felt it was something that could be used to advantage she should purchase one.

Library Open House Wen April 24 was discussed. It was agreed that the Painting Class should be asked to exibit some of the pictures they had been working on. Mr. Madore is to speak to Steve Demoorjian about this. He also agreed to speak to Mr Gibbons at Lahonto Adult Education Classes, to see if some of the classes might have something to exibit. If not, then it was felt the the library could exibit some of the old pictures of Boylston that it has.

Mrs Thurston and Mrs Fellows would take care of refreshments to be served.

Mr. Madore suggested that it would be nice to have some music played softly in the background. Mrs Thurston volunteered to bring her portable Hi Fi set. It was also suggested that a bouquet of fresh flowers might be purchased for the occation.

Meeting adjourned at 9:00

Respectfully Submitted
Dorothy Thurston Sec.

March 9th

The meeting was called to order at 8:00 pm with all members present. Plans for the Open House Friday April 17th from 7 to 9 pm were discussed. It was decided that Mr. Keck would call Mrs. Brown and order 3 dozen chicken rolls and 7 dozen assorted sandwiches.

Mrs. Clara Fellows would xxrx take care of the Punch...Mrs. Anne Hakala would make the coffee and Mr. George Madore would procure a record player and records. Pauline Eldridge would see to cakes and cookies.

It was decided that old photographs and records of Boylston would be on display, also that Steve Demoorgianx's painting class would have an exhibit.

Mr. Keck would also take care of a fire in the fireplace.

It was reported that Mrs. Shultz started training Wednesday February 27th.

The meeting was adjourned at 9 pm.

Respectfully submitted

May 1st

The meeting was called to order at 8:00 pm Maxx Friday May 5th. All were present except Mrs. Clara Fellows and Mr. Paul Shultz.

It was reported the lawn was very well taken care of by Billy.

It was stated that the new Worcster Public Libray opening was to take place on May 22nd..and all possible were asked to attend. And said Library tour was attended by all except Mrs. Fellows

April 15th Mr. Griffin brought his 5th grade pupils to our Libray to see and learn how to use books.

Meeting was adjourned at 9:00 pm

Respectfully submitted

Avery - unavailable to sign
bills - in summer
2 sign bills in summer

Linda came in to help out -

Betty Bruchard both nights - PMs -
summer replacement

Dino clean-up
spruce up -

2nd Fri in Sept next meeting

hedge -

hedge

1st Joint Step -
will start on roof -
by order of Selectmen -

plant in road

June 3 rd

The meeting was called to order at 8:00 pm Friday June 3 rd. All present but Mrs. Fellows and Mr. Shultz. Mr. Leck announced that he had purchased a power mower for 138.77 ... paid for by surplus funds.

Mrs. Kennedy announced that Betty Bouchard would come in nights and afternoons when possible.

It was suggested that Dino clean up and spruce up the Library grounds...there was also a discussion as to what to do with the hedge.

The Selectmen announced they would fix the front steps and also start on the roof.

The meeting as adjourned at 8:45...with the fall meeting set for Sept. 13th...the second Friday in September.

Respectfully submitted

Pauline L. Eldridge

April 5 1963

Meeting called to order at 8:00 P.M.
All trustees were present except Mr Schultz
The following officers were elected
for a term of one year.
Chairman - Mr Madore
Treasurer - Mrs Kennedy
Secretary - Mrs Thurston
The following staff members were reappointed
for one year at $1.50 per hour.
Librarians - Mrs Kennedy
Mrs Keck
Mrs Hokala.

Mr Madore reported that Wagners had found a used coal coal for our furnace and it had been ordered. It would cost us $45 and it was voted to take the money from the Salome White Gift.

The trustees signed a note to the accountant giving authority to increase the petty cash from $10 to $30 each month due to increase in postage.

Library Open House was next discussed. A historical display of scrapbooks and pictures will be used along with the paintings and jewelry.

over —

Everything seemed to be taken care of as far as the open house was concerned so the meeting adjourned at 8:30

Respectfully submitted
Lindsey Houston Sec.

June 6. 1963

Meeting called to order at 8 PM. All trustees were present except Mr Schultz, and Mrs Fellows.

The secretarys report was read, corrected and approved.

Bill Keck reported that some of the windows would need new screens before another year.

It was agreeded to ask Dino Ricardi to trim the hedge during the summer.

Mrs Kennedy reported that of all the books that had been discarded, 8 books had been sold at 500 for the 8, 200 books had been sold at 2¢ a book. The balance were given to the Boy Scouts for their paper drive.

Mrs Kennedy read an invitation for all trustees to attend the Annual Meeting of the Central Massachusetts Regional Library System, to be held June 20 in Holden.

Meeting adjourned at 8:20.

Respectfully submitted
Dorothy Thurston Sec.

Oct 5th
'65

Reported to Finance
Next week
told could present to
Clara
Mc Nie
seek funds for a
professional Librarian
Library Week
Oct. 25 - 31 Mrs. K
Flaig has yet -
Typewriter - Portable
Need Standard Typewriter
lease price & model to Mrs. Kennedy
Motion by Mrs. K to purchase typewriter
and stand

Elmer Warren
does Surveying

Received
State
Grant
& Aid
$91.75

March 6
in 6 years
with Mrs. K.
Mrs. Kennedy
absent
April 2nd

Meeting
Wed 3rd
March

Back Door needs
fixing - Bill got in trace

Lost 9 books - paid 33,567

Magazines in mess -
Goldberger handle magazines
ordered renewals in Sept - didn't
get bill or acknowledgement -
Bill came in Dec - paid Dec 31st
January issues didn't come -
Wrote letter - and nothing
heard -

Sent 8/15
Have Town cancel
send letter -
John
Bell no

igned to auditing not on $75
of Bill to check & repair fire wall
Tiebox - See Wagner - Lee 6th
7:12 pm
Monday payform inept

$200 in gen. expense account

Geo. Nadine contact Carpet
about leak - Selectman want to
know if they will pay

~~7:00 pm~~ 9:30 pm Mon.
Mon. Jan 6th
will meet to discuss budget

Snow plowing -
speak to Eddie Kimball
about sidewalk -
Geo. ask Ed

$200 surplus in gen. expense
filing cabinet $30
Desk stool $15
chair $35
~~$80~~ motion approved to buy

Jan 1st

Term task $200 – supplies

discussion / trainee / qualifications
list
background

Budget $4600 last year
Salaries

$600 same task

salaries $1400 + deg. tax – 1500

total ~~5600~~ $7,500 + deg tax

side finance $56,00
1+00 + deg tax

Budget

$2600 for salary

asking $1000 for apprentice

turning back $800 of $1000

ask for $1000 again as an act in good faith in returning $800

ask Fluffy Hakala as asst for Maude

Talk with finance committee about trained Librarian ask for $5600

glean eventually have to get

$1,400 increase in present

plus log tent

need new typewriter

get Full for magazines will not get

Dec. 7th

Jack Hakala

Shoveled

Budget

Selectmen will consider paint

Shovel from steps to sidewalk

Plant sent to Mrs. Kade - $4 or $5

Check with Kimball to shovel

Signafual
Budget
Wed. 3rd to
& Mon. 4th

Dec. 6th

Meeting called to order Friday Dec. 6th at 8 pm.

All trustees present except Paul Shultz - The secretarys report was read and accepted -

It was agreed that Bird Rock would check with Wagner on repairing the fire wall in the boiler. It was reported there was $200 in the general expense account - - and no more than $75 paid from this account for fire wall -

Geo. Madsen was appointed to see Mr. Garfield about the leak in roof - also (Geo. Madsen) speak to Mr. Kimball about plowing the sidewalk -

April 3rd

Metal book truck about $40

Meeting March 9th 7th 9. pm

plans. open House Fri April 17th

Dog Tax

Bill call

Mr. Brunt make sandwiches 10 dz

3 others

Anne Hobbs make coffee

Punch Clara Fellows

Steve paintings

Old Reeds & Photos of Boston

Chicken rolls - 3 dz

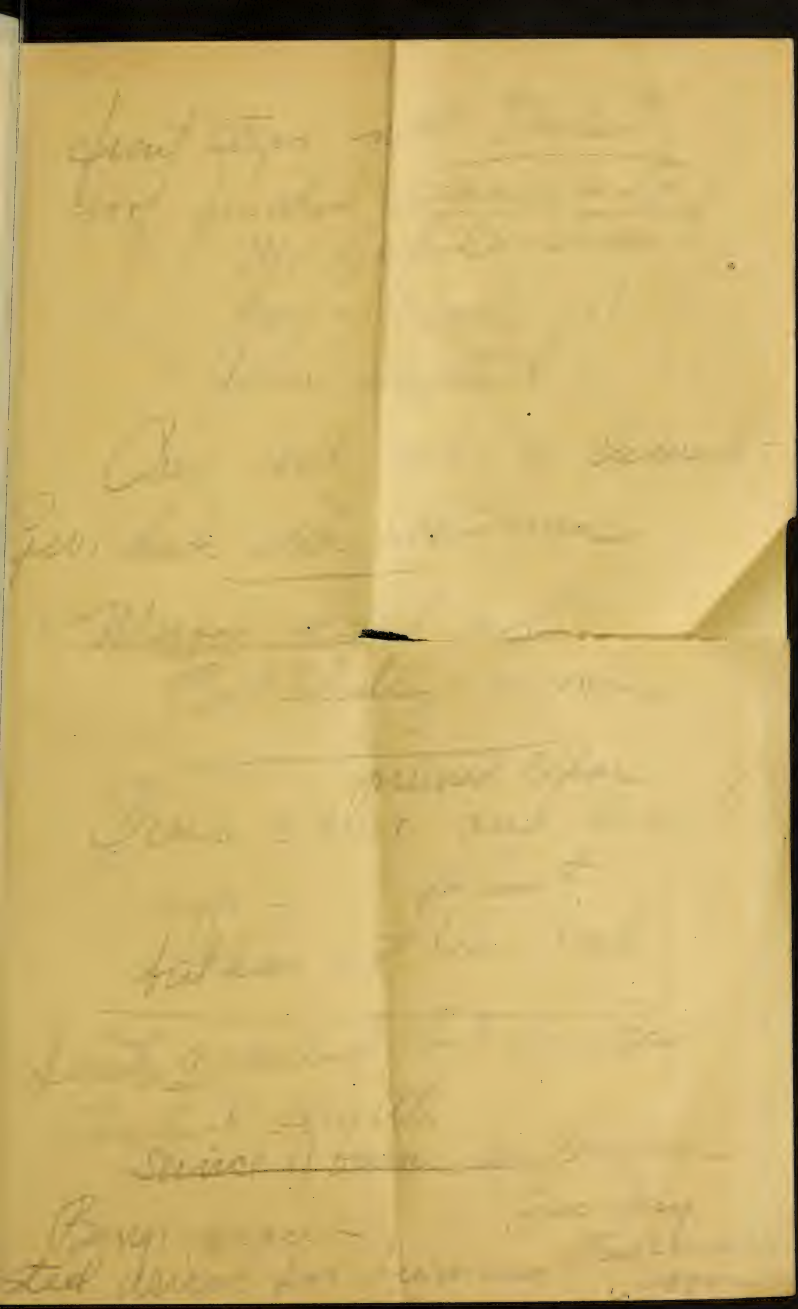
Sand. — 7 dz.

Mr. Hills started training Wed Feb 27th

Lenses

fun in fire place Geo. get wood Hayes

music - records



Dottie Shirley -

May 22
3.75 dinner

Inn - 6:00 PM
7:30 business meet
8:00 new Library
tour

Lawn taken care of
by Billy

Next meeting
~~June 5~~ - th
~~Last Fri in May~~
Wed. June 3rd -

~~Signed~~ bills May 29th

Donald Avery

Apr. 15

Mrs Griffin
brought the 5th grade
to learn library

Fire Inspector -
Stated have 15 instead
of 30 amps

Open House
$27

Bill Lawn Mower
Yardman $84.95
Left Propelled $108 —
out of White Fund Bequest
Sawyers

Linen $
6.94
2.83 Hapstead
10, Brown
27.47

Fairfield est. 1 roof $200

fire wall $50

Kimball dist plough

Cotmint
Chain
Step
) purchased

Jan Sand cord stood
coach

Ed Kimball plough in front
1 Library
~~Budget presentation~~
~~Ita~~ plea for $1,000
for trainee

Jan. 31.

Wed. Fri - General talk

Well received by Finance Com.
would give much consideration.

Geo. with Mrs. D's consent call on
Mrs. Shultz, suitable hrs. to
be arranged.

Ind Mrs. Ramsdell
down the line
approx.
32,000 sent out
5 last

2 wks vacation
Fri 17th Apr
Open House 1st Fri March

Fet 28th next meeting